In selecting individuals to serve as reviewers, the Office of Crime Victim Services has attempted to avoid known situations where a reviewer could be placed in a position of having a conflict or appearance of a conflict of interest. However, once you receive specific applications, you may discover one which you feel might create a potential conflict. If such a situation does arise, we urge you to contact us immediately. Based upon federal peer review guidelines, situations or relationships which may constitute a potential conflict are those where the reviewer:

1. has been, or would be, directly involved in the project as an advisory board member, a consultant, collaborator, trainer whose expenses would be paid from the subgrant, etc.

2. is from the same institution or organization as the applicant or was employed by that organization within the past year.

3. has collaborated recently on work related to the current application or other proposals.

4. is under consideration for a position at the applicant’s organization or institution.

5. has served in an official or unofficial capacity with the applicant’s organization within the past year.

6. the reviewer’s organization has employees, or closely affiliated officials, who serve as board members or in other official capacities within an application’s organization.

7. has a family relationship with the applicant.

8. is known to be close friends or open antagonists with the applicant.

9. is currently directly involved in a closely associated project.