REVIEWER SUMMARY SHEET
2005 VOCA Competitive Application Process
Office of Crime Victim Services

Region I

Grant Applicant:

Date:

Directions for Reviewer Summary Sheet

Start the review process by evaluating the grant application based on the criteria on the following page; then return to this page (Reviewer Summary Sheet) and select the overall quality of the application. When you have reviewed all of the applications, rank them, with #1 being the application you most strongly support. Applications will be discussed with the other reviewers for the region during the group reviewer meetings scheduled in July. The final group ranking will be determined at that time.

OVERALL QUALITY OF THE APPLICATION

☐ Strongly support

☐ Worthy of consideration

☐ Some merit; (consider partial funding?)

☐ Would not support

INITIAL RANK ORDER IN REGION _____

FINAL GROUP RANK ORDER IN REGION _____
VOCA GRANT REVIEWER CRITERIA

Directions

Review the corresponding section of the grant application listed in the heading and then check the most accurate descriptive term underneath. Please make any comments that will help you participate during the group reviewer meetings or that might be shared with an applicant after the process. Return to the Reviewer Summary Sheet and choose the category that best describes the overall quality of the grant.

1. Budget (Sections VII. & VIII.)
   - Budget is directly and appropriately related to the VOCA Project
   - Calculations are accurate and adequately explained
   - The cost is reasonable in relation to the proposed project

___ Budget is reasonable  ___ Budget may need modification  ___ Budget is unrealistic

Comments:

2. Project Narratives (Section X.)

Project Justification
   - Need is clearly established
   - Need is specific to the community being served
   - Factual information supporting the need is presented

___ Compelling Need  ___ Clear Need  ___ Need Unclear

Comments:
Project Description
- The project is fully described in terms of targeted clients and the services to be offered
- There is a clear link between the established need and the proposed services/activities
- Project is accessible to victims from important sources of referral
- Coordination with other services providers is meaningful and integrated into the service delivery process
- Timetable is reasonable
- Proposed staffing is appropriately qualified

___ Outstanding Project ___ Worthwhile Project ___ Weak Project

Comments:

Anticipated Accomplishments (Outcomes)
- Important, realistic goals
- Reasonable timetable
- Accomplishments relate to the earlier stated problem or need
- Outcomes are quantifiable
- Data will be collected to assess project

___ Strong Outcomes ___ Acceptable Outcomes ___ Unacceptable Outcomes

Comments: